

**Kirkwood Public Library: Art Exhibits Application Form**

Thank you for your interest in exhibiting your artwork at Kirkwood Public Library. Please read both the Art Exhibits Policy and Application Information documents prior to applying.

Please complete the following application and return it when you submit your portfolio.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address" \_\_\_\_\_

Brief description of the artwork and approximate number of items:

\_\_\_\_\_  
\_\_\_\_\_

I have visited the Kirkwood Public Library and understand the available exhibit space and how the art will be hung. \_\_\_ Yes \_\_\_ No

Will the artwork be for sale? \_\_\_ Yes \_\_\_ No

I have read the Art Exhibits Policy and Application Information documents and agree to the terms and conditions stated therein, which are incorporated herein by reference. I hereby release the Kirkwood Public Library, its staff, Library Director and Board of Trustees from any responsibility for loss, damage or destruction to my artwork while said artwork is displayed in the Library, on Library property or in transit to/from the Library. I shall be solely and exclusively responsible to insure properly and adequately my work and property. I understand that I am responsible for any damage to Library property caused by the exhibition of my artwork and agree to repair any damage caused by the exhibition of my artwork or reimburse the Library for the cost of repair, as determined by the Board of Trustees.

\_\_\_\_\_  
Signature Date \_\_\_\_\_

If the artist is under 18, the signature of a parent or legal guardian is required.

\_\_\_\_\_  
Parent/Legal Guardian Signature Date \_\_\_\_\_

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**For staff use:**

Month assigned by Kirkwood Public Library for display \_\_\_\_\_

Set-up date \_\_\_\_\_ Removal date \_\_\_\_\_

*December 12, 2013*