Board Attendance: Clark, Harms, McKee, McLaughlin, Price, Pitt Kaplan, Reyes-Jones, Smith, Wolshock
Board Absent: None
Staff Attendance: Christa Van Herreweghe, Lisa Henry, Bob McMullen
Guests: Wallace Ward, City Council Liaison

Call to Order
The meeting was called to order by Clark at 5:01 p.m.

Business from the audience –
Public Comments: None
City Council: None.

Minutes –
McKee made a motion to approve the minutes of November 17th, Smith seconded and the vote to approve passed unanimously by the trustees in attendance.

Staff Presentation: McMullen presented a request for the staff endowment grant in the amount of $1,000 to go towards “library of teen things,” based on ideas from the teens themselves. This will include an animation kit, microscope, renewable energy kits, coding kit, solar panel kit and calligraphy kit and supplies. His main goal is to raise teen checkouts, hopes to launch in April and grant would include marketing. McLaughlin made a motion to approve the grant, Price seconded and the vote to approve was unanimous.

Librarian’s Report –
Van Herreweghe reported:

- Library will focus on expanding access, sustainability and simplifying.
- Tonight is author talk with Nghi Vo, The Chosen and the Beautiful (retelling of the Great Gatsby).
- Henry was awarded Reviewer of the Year by Library Journal.
- Recommended The Innovation Delusion – how our obsession with the new has disrupted the work that matters most – book and webinar – a good reminder that the most important factor of the library is still the physical items that are being checked out.
• Attended MPLD conference and much discussion was had about attempts around Missouri to protest specific books.
• Several MLC libraries already allow 16 year olds to have “adult” cards so KPL would like to match that age limit.
• Many libraries in the area are having staffing issues.
• RFID tagging has been ongoing.
• St. Louis Medical Librarians Association had a webinar that offered guidance on using plain language to simplify policies and communication.
• Freedom to Read Foundation – provided information on what to look for in policies.
• Grants received since last January amounted to $476,320. Now that CARES & ARPA grant money is gone this coming year will be more lean. That funding encouraged other libraries to apply for grants so there will be more competition going forward.
• Annual purging of patrons that haven’t been utilizing the library has occurred.

Trustees’ Reports – McLaughlin’s family got passports and praised staff.

President’s Report – Clark appreciated the amount of grants received.

Committee Reports –

Finance: Reyes-Jones reviewed the budget amendments. Wolshock made a motion to approve the finance committee minutes, McKee seconded and the vote to approve was unanimous by the committee members.

Building and Grounds: Reyes-Jones reported the front doors will be arriving the beginning of February. A new bookdrop will be ordered soon and new sensors were added to the HVAC system, with an upgrade in its software due soon.

Personnel: Price reported the dress code will be updated in the next month.

Development: Smith reported the appeal has brought in $33,245 so far, from 268 donors including all nine trustees, thanked the trustees. Last year we were only at $28,000.

Board Operations: No report.

Unfinished Business: None

New Business –
  A. Sign Code of Ethics – trustees can send picture of it in, let Van Herreweghe know if need a form mailed.
  B. Lodge Request for Reconsideration Form Update-form laid out differently and now states the requestor must live in district to submit form.
C. Lodge Budget Amendments – increase revenue budget to reflect annual appeal, state aid and athlete and entertainer tax received, increase expense budget to account for changes in worker’s comp costs, more funds for adult books.

D. Lodge Circulation Loan Service Policy Update – will do away with specialty library cards and change age to apply for an unrestricted card to 16.

E. Lodge Holiday Policy Update – policy changed to add Juneteenth.

A motion was made by Price and seconded by Reyes-Jones to adjourn the regular board meeting at 5:57 pm, which passed by unanimous vote of the Trustees in attendance.

The next regular board meeting will be on Wednesday, February 16th at 5:00 pm.

Respectfully submitted by Lisa Henry, Director of Operations