

KIRKWOOD PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

April 20, 2022

Kirkwood Public Library Meeting Room

Board Attendance: Clark, Harms, McKee, Price, Pitt Kaplan, Reyes-Jones, Smith, Wolshock

Board Absent: McLaughlin

Staff Attendance: Christa Van Herreweghe, Lisa Henry

Guests: None

Call to Order

The meeting was called to order by Clark at 5:07 p.m.

Business from the audience –

Public Comments: None

City Council: None

Minutes –

Reyes-Jones made a motion to approve the minutes of March 16th, McKee seconded and the vote to approve passed unanimously by the trustees in attendance.

Staff Presentation: Van Herreweghe gave a tour of the new meeting room technology and the children's room.

Librarian's Report –

Van Herreweghe reported:

- Most of the MLC have completed RFID tagging.
- The State Library is working on updating the Library Standards
- New council members will be sworn in next week in Kirkwood, the parks department is having a hard time filling summer positions.
- The new director started yesterday at Richmond Heights (and had a book reconsideration submitted)
- The MLC has a committee looking at possibly changing from Polaris when it is up in two years
- Van Herreweghe attended the PLA conference and made contacts regarding both the storybook walk (there are Braille versions) and sustainability
- One Author, One Kirkwood went well and May 14th is Summer Reading Kickoff
- The Library was awarded a grant to re-design the website and will be looking at screen ready software, overall organization, streamlining graphics to fit

everywhere they go, and allowing the calendar events to expire rather than having to manually change them

Trustees' Reports – None

President's Report – Clark reported McLaughlin sends her regards and encouraged trustees to attend kickoff.

Committee Reports –

Finance: Reyes-Jones reported the finance committee just met prior to the board meeting and reviewed the budget in-depth and discussed the endowment fund grants. No major changes to the budget, and the committee will discuss the endowment grant more next month after staff consider their upcoming needs. Henry reviewed the March financials – 90% of the budgeted operations revenue has been received and 70% of the expense budget has been spent, with three months remaining. Expenses in March included window washing and new book carts.

Building and Grounds: Reyes-Jones reported the front doors are due to be installed on Monday (weather permitting) and the landscaper found some planting pots made of recycled tires.

Personnel: Wolshock voted to approve the personnel committee minutes, Price seconded and the vote to approve was unanimous by the committee members.

Development: Smith reported the appeal has brought in \$35,015, a 12% increase over last year.

Board Operations: Clark encouraged trustees to attend and support Library events.

Unfinished Business:

None

New Business –

- A. Lodge FY 23 Budget – no major changes, other than personnel costs which are based on minimum wage increasing again in January.
- B. Lodge Collection Development Policy – Van Herreweghe reviewed the proposed updated policy, which cleans up redundant language, revises the outline but does not change the goal (to have something for everyone), the selection process or the standards. All of the policies are online and during the website update one goal will be to make them more accessible and easier to read.

Clark made a motion to go into closed session pursuant to Section 610.021(1) and (3) of the Missouri Revised Statutes, which was seconded by Wolshock. A roll call vote was taken with the following trustees voting in favor of going into closed session: Clark, Harms, Kaplan, Price, Reyes-Jones, Smith and Wolshock. The following trustees voted

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against going into closed session: None. The Board then went into closed session pursuant to Section 610.021(1) and (3) of the Missouri Revised Statutes. The Board emerged from closed session and a motion was made by Clark and seconded by Reyes-Jones to adjourn the regular board meeting at 6:10 pm, which passed by unanimous vote of the Trustees in attendance.

The next regular board meeting will be on Wednesday, May 18th at **5:00** pm.

Respectfully submitted by Lisa Henry, Director of Operations