

KIRKWOOD PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

January 18, 2023

Kirkwood Public Library Meeting Room, 140 E Jefferson Ave

Board Attendance: Clark, McLaughlin, McKee, Pitt Kaplan, Reyes-Jones, Smith, Wolshock

Board Absent: Price, Harms

Staff Attendance: Christa Van Herreweghe, Lisa Henry

Guests: City Council Liaison Liz Gibbons, patron Ann West

Call to Order

The meeting was called to order by McLaughlin at 5:00 p.m.

Business from the audience –

Public Comments: West commented she was there to learn more about the community and loved the library.

Gibbons discussed the narrowing of Kirkwood Road, which city council voted 7-2 to move forward, the Greenbriar pickleball court, and recreational marijuana tax.

Minutes: Smith made a motion to approve the minutes of November 16th, McKee seconded and the vote to approve was passed by the trustees in attendance.

Librarian's Report – Van Herreweghe reported:

- The Secretary of State received 18,000 comments, over 20,000 pages. There is a statewide group of librarians who will be analyzing the contents. Nick O'Neal made the document searchable.
- Library legislative day is February 7th.
- Van Herreweghe will be serving on the MOREnet council for the Missouri Public Library Directors organization.
- The MLC is working on renegotiating the percentages paid by each library. The new Webster Groves director was hired and will be starting in February.
- The city has a new PR person and a new KPAC director and the Library will be meeting with both.
- The library has processed over 240 passports so far this month.
- Staff are refocusing on the strategic plan updates.
- The Bobby Bostic event was well-attended and a good partnership with the Human Rights Commission.
- Youth Services staff have brought back Read Attack (reading to local 4th graders) and are looking for volunteers who would like to read.

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Trustees' Reports – McLaughlin attended the Bobby Bostic event and thought Mel Lambert did a great job, the program was amazing.

President's Report – No report.

Committee Reports –

Finance: Reyes-Jones reported the finance committee had just met and approved a staff endowment grant amount of \$46,207. The committee also met with the building and grounds committee last month and approved giving the remaining \$19,987 of the last endowment fund to the exterior project. Van Herreweghe will be making a presentation next month on the project. The two committees will approve their minutes next month when the other members are present.

Building and Grounds: Reyes-Jones reported the HVAC system had a small leak and valve issues that have been repaired and the exterior holiday decorations have been taken down.

Personnel: No report.

Development: Smith reported the endowment fund is currently at 1.5 million, and the appeal has raised \$29,990 (last year we received nearly \$35,000) for the exterior project. So far 67% of the trustees have donated.

Board Operations: None.

Unfinished Business – None.

New Business –

Sign Code of Ethics – Trustees signed copies of the code of ethics.

Lodge Budget Amendments – Reyes-Jones reviewed the budget amendments, which add \$66,140 to the revenue budget (state aid, athlete and entertainer tax, shop revenue and the annual appeal donations) and \$54,234 to the expense budget (bookshop costs, adult and children books, \$200 to the audit and money to the professional services line item to reflect the appeal donations).

A motion was made by Reyes-Jones and seconded by McKee to adjourn the regular board meeting at 5:32 pm, which passed by unanimous vote of the Trustees in attendance.

The next regular board meeting will be on Wednesday, February 15 at **5:00** pm.

Respectfully submitted by Lisa Henry, Director of Operations