

**Kirkwood Public Library
Trustees Meeting
September 20, 2023
5:00 p.m.
Kirkwood Public Library Meeting Room 140 E Jefferson Ave**

I. Call to Order

II. Business from the audience

A. Public Comments – 3 MINUTE LIMIT PER PERSON

The Public Comments portion of the meeting is an opportunity for the Board to listen to comments from citizens. It is not a question and answer session. The President may refer any matter brought up to the Board to the Library Director if action is needed.

III. Minutes of July 19, 2023*

IV. For the Good of the Order

A. Staff Presentation: Rachel Johannigmeier – Summer reading overview

B. Librarian's Report

C. President's Report

D. Trustees' Reports

E. Committee Reports

a. Finance (approve minutes*)

b. Building & Grounds

c. Personnel

d. Development

e. Board Operations

V. Old Business

A. None

VI. New Business

A. Lodge Meeting Room Policy

B. Lodge Vacation/Time Off scheduling policy for all staff

VIII. Adjourn to next Regular Board Meeting Wednesday, October 18 at 5:00 p.m. at Kirkwood Public Library.

Citizens can attend the meeting in person or from a computer by using a link provided by the Library. If interested please contact the Library Director at 314-821-5770 ext 1016.

THE KIRKWOOD PUBLIC LIBRARY IS INTERESTED IN EFFECTIVE COMMUNICATION FOR ALL PERSONS. PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE LIBRARY DIRECTOR AT 314-821-5770 AT LEAST 48 HOURS BEFORE THE MEETING. WITH ADVANCE NOTICE OF SEVEN CALENDAR DAYS, THE KIRKWOOD PUBLIC LIBRARY WILL PROVIDE INTERPRETER SERVICES AT PUBLIC MEETINGS FOR LANGUAGES OTHER THAN ENGLISH AND FOR THE HEARING IMPAIRED. UPON REQUEST, THE MINUTES FROM THIS MEETING CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT, SUCH AS CD BY CALLING 314-821-5770. *Action Items