

**Kirkwood Public Library
Trustees Meeting
November 15, 2023
5:00 p.m.
Kirkwood Public Library Meeting Room 140 E Jefferson Ave**

- I. Call to Order**
- II. Business from the audience**
 - A. Public Comments – 3 MINUTE LIMIT PER PERSON**

The Public Comments portion of the meeting is an opportunity for the Board to listen to comments from citizens. It is not a question and answer session. The President may refer any matter brought up to the Board to the Library Director if action is needed.
- III. Minutes of October 18, 2023***
- IV. For the Good of the Order**
 - A. Staff Presentation: Mel Lambert, Staff Endowment Grant Request – Digital Archives***
 - B. Librarian’s Report**
 - C. President’s Report**
 - D. Trustees’ Reports**
 - E. Committee Reports**
 - a. Finance (approve minutes*)**
 - b. Building & Grounds (approve minutes*)**
 - c. Personnel**
 - d. Development**
 - e. Board Operations**
- V. Old Business**
 - A. Approve FY 23 Audit***
 - B. Approve Holiday/Closed Schedule for 2024***
 - C. Approve Appendix B Revision***
 - D. Approve Tuition Reimbursement Policy Update***
 - E. Approve Employee Leave***
 - F. Approve FY 24 Budget Amendments and Reserves Update***
- VI. New Business**
 - A. December Meeting**
- VIII. Adjourn to next Regular Board Meeting Wednesday, January 17 at 5:00 p.m. at Kirkwood Public Library.**

Citizens can attend the meeting in person or from a computer by using a link provided by the Library. If interested please contact the Library Director at 314-821-5770 ext 1016.

THE KIRKWOOD PUBLIC LIBRARY IS INTERESTED IN EFFECTIVE COMMUNICATION FOR ALL PERSONS. PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE LIBRARY DIRECTOR AT 314-821-5770 AT LEAST 48 HOURS BEFORE THE MEETING. WITH ADVANCE NOTICE OF SEVEN CALENDAR DAYS, THE KIRKWOOD PUBLIC LIBRARY WILL PROVIDE INTERPRETER SERVICES AT PUBLIC MEETINGS FOR LANGUAGES OTHER THAN ENGLISH AND FOR THE HEARING IMPAIRED. UPON REQUEST, THE MINUTES FROM THIS MEETING CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT, SUCH AS CD BY CALLING 314-821-5770. *Action Items