

**KIRKWOOD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**MINUTES**  
**May 15, 2024**  
**Kirkwood Public Library Meeting Room, 140 E. Jefferson Ave.**

Board Attendance: Clark, Harms, McKee, McLaughlin, Pitt Kaplan, Price, Reyes-Jones, Smith, Wolshock

Board Absent: None

Staff Attendance: Christa Van Herreweghe, Lisa Henry

Guests: City Council Liaison Paul Schaefer

**Call to Order**

The meeting was called to order by Clark at 5:04 p.m.

**Business from the audience –**

Public Comments: Clark welcomed new liaison Schaefer, who introduced himself and mentioned the upcoming council meeting's packed agenda.

**Minutes:** Reyes-Jones made a motion to approve the minutes of April 17, Smith seconded, and the vote to approve was passed by the trustees, with McKee and Price abstaining.

**Staff Presentations:** None.

**Librarian's Report –** Van Herreweghe reported:

- **State:** The House passed a budget with library funding intact.
- **MLC:** The State Library has more funding available for the transition to the new cataloging system, which the MLC will be pursuing.
- **KPL:** The "Hot Tech" items have been circulating well after being featured in the newsletter.
- **Grants:** KPL received \$1,000 from the Kirkwood Rotary to support the "Read Attack" program. Nick was successful with a technology ladder grant for \$27,000, MOREnet called today and will be replacing our firewall and WiFi APs + 5 years of service for free.
- **National:** John Oliver featured a positive take on libraries on his recent show.
- **Ben Clark:** Van Herreweghe thanked Clark for his work on the board and presented him with a shelf in the library, in an appropriate section.

**Trustees' Reports –** None.

**President's Report –** Clark thanked the board members for their support.

## **Committee Reports –**

Finance: Reyes-Jones made a motion to approve the finance committee minutes of April 17<sup>th</sup>, Wolshock seconded and the vote to approve was unanimous by the committee. McKee reported the board will vote to approve the budget and will also need to approve some budget amendments. The library received over \$200,000 in protested tax revenue last week so the current revenue budget will be increased, thereby increasing the budgets for adult books, eMedia, professional services and computer equipment.

Building and Grounds: Reyes-Jones reported the HVAC project is done. The trees in front came down last week to prepare for the exterior project and there haven't been too many complaints - the ash tree definitely needed to come down because it was an ash and it was showing signs of disease. The fencing goes up Monday and then the work starts. The elevator passed its annual inspection and the inspections for the rest of the building alarm systems will be on May 30<sup>th</sup>. Staff have been looking at samples for updates for the restrooms and carpet and are in talks about the computer lab and corner office.

Personnel: Director evaluation will follow the meeting in closed session.

Development: Smith reported 138 pavers have been sold, with \$48,490 raised by the appeal. The trustees agreed to the following for their paver: KPL Board of Trustees 2023-2024

Board Operations: McLaughlin reviewed the committees for the upcoming fiscal year:

Finance – McKee, Reyes-Jones, Wolshock  
Building & Grounds – Reyes-Jones, Wolshock, Harms  
Personnel – Price, Pitt Kaplan, McKee  
Development – Price, McLaughlin  
Board Ops- McLaughlin, Harms, Pitt Kaplan

## **Unfinished Business:**

**Approve FY 25 Budget** – Reyes-Jones made a motion to approve the FY 25 budget, Wolshock seconded and the vote to approve was unanimous by the trustees in attendance.

**Approve Slate of Officers** – McLaughlin presented the following slate:

Smith, President  
Pitt Kaplan, Vice President  
McKee, Treasurer  
Wolshock, Secretary

McLaughlin made a motion to approve the slate of officers as presented, Price seconded and the vote to approve the slate was unanimous by the trustees.

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**New Business –**

**June Meeting** – McKee made a motion to cancel the June meeting as it falls on Juneteenth, Price seconded and the vote to approve was unanimous by the trustees.

**FY 24 Budget Amendments** - Reyes-Jones made a motion to approve the FY 24 Budget amendments, Wolshock seconded and the vote to approve was unanimous by the trustees.

Price made a motion to go into closed session pursuant to Section 610.021(1) and (3) of the Missouri Revised Statutes, which was seconded by Wolshock. A roll call vote was taken with the following trustees voting in favor of going into closed session: Clark, Harms, McKee, McLaughlin, Kaplan, Price, Smith and Wolshock. The following trustees voted against going into closed session: None. The Board then went into closed session pursuant to Section 610.021(1) and (3) of the Missouri Revised Statutes.

The Board emerged from closed session and a motion was made by Price and seconded by Wolshock to adjourn the regular board meeting at 6:30 pm, which passed by unanimous vote of the Trustees in attendance.

The next regular board meeting will be on Wednesday, July 17 at **5:00** pm.

Respectfully submitted by Lisa Henry, Director of Operations